

# Cremation Service Details

Mortlake, Crematorium, Kew Meadow Path, Richmond, TW9 4EN

Tel: 020 8876 8056 Email: [info@mortlakecrematorium.org](mailto:info@mortlakecrematorium.org) Website: [www.mortlakecrematorium.org](http://www.mortlakecrematorium.org)

<b>Day and date of service:</b>		<b>Time:</b>	
<b>Title and Full name of the deceased:</b> Mr/Mrs/Miss/Ms/Mx/or other			
<b>Religion of Deceased:</b>		<b>Name of Officiant taking the service:</b>	
<b>Double Service</b> <input type="checkbox"/>	<b>Full service</b> <input type="checkbox"/>	<b>Committal Service</b> <input type="checkbox"/>	
<b>Large Attendance</b> (over 80 Mourners) <input type="checkbox"/>	<b>Number of Reserved Pews</b>	<b>Curtains to close</b> <input type="checkbox"/>	
<b>Witness Start of Cremation</b> (may be available Monday to Friday services 9am–3:20pm & Saturday 9am–11:20am please call the crematorium office to confirm prior to booking) <input type="checkbox"/>			
Further information or special requests for service e.g. Easel, table for donations required etc:			

**Please also fill in and return an Ashes Instruction Form, and Statutory Cremation forms. Order all music at [www.welseymedia.co.uk](http://www.welseymedia.co.uk) finalising by 10am the working day before the service.**

We do not accept CDs, nor can we play personal players such as MP3 players.

Services at 9.00 and 9.30 are 30 minutes, Services from 10.00 am are 40 minutes, this includes the time for people to be seated and leave the chapel. If you wish to have a longer service this may be arranged on request. Any floral tributes from this funeral will be on display for 5 days, unless we are requested otherwise. Floral tributes with oasis and plastic bases cannot be cremated.

The Cremation will be carried out within 72 hours of the service in accordance with the Guiding Principles in the Charter for the Bereaved. - All coffins must be suitable for cremation to ensure we can meet with strict Environmental Policies regarding emissions. Mortlake Crematorium is part of the ICCM metals recycling scheme, any metal residues resulting from cremation are collected and recycled. The monetary proceeds are given to a local death related charity, you can request that the metals are returned on the Ashes Instruction Form.

Maximum size of coffin is 2285mm (90") long, 685mm (27") high and 965mm (38") wide. Maximum weight 254kgs (40 stone). Please inform the Crematorium Office if the coffin weighs more than 158kgs (25 stone).

<b>I can confirm that I have explained all the above to the cremation applicant</b>
<b>Name of Funeral Arranger:</b>
<b>Funeral Director Branch Information:</b>